

St. Louis, Missouri Jan Berberich, SSND

Purpose: To share the vision of the School Sisters of Notre Dame and commitment for a “more just and truly human world.”

The Shalom Club will network with SSND Shalom International in our search for Peace, Justice, and the Integrity of Creation on our earth. We will listen to the signs of the times in such a way that expresses the values of peace and justice and integrity of Creation. We will take and be a prophetic voice for those who are voiceless in their struggle for justice.

This club invites you to become *actively involved* both locally and globally in the spirit of SSND Shalom.

LOCALLY: Ministry to the poor in rural areas (Ellington, MO)
Ministry to children and women in need in the area
Ministry with immigrant women and children
Respect creation by recycling
Care for animals and their rights

Globally: International Decade for the Culture of Peace and
Nonviolence for the CHILDREN OF THE WORLD

Plan to commit yourself to spending time outside of Notre Dame High School working with women and children in need.

In the past years, the Shalom Club tutored at Marian Middle School and did various other projects with them. The summer of 2003 many of the members spent a week at Whole Kids Outreach, a camp in Ellington, a very poor area in southern Missouri. They assisted with crafts, swimming, and horseback riding and also went on visitation with social workers to families in the area. In 2003-2004, the Shalom Club planted a Peace Pole on the school grounds as well as participating in a “Diaper Drive” for the poor in Ellington, MO. Later in the year we will work with immigrant women from Afghanistan and Bosnia. Our outreach is to work for justice and peace in our world

**SELF-NOMINATION FOR
Notre Dame *Shalom* Club**

NAME: _____ **Homeroom:** _____

Advisor: _____

I am nominating myself for the position of:
(circle as many as you are interested in)

President

Vice President

Secretary

Treasurer

Publicity

Student Council

Some of the reasons I believe I would make a good officer are as follows:

I have read the responsibilities listed on the handout and I am willing to assume them to the best of my ability.

Signature: _____

Advisor Signature: _____

(I support my advisee in her leadership role and agree she is in good academic standing)

The candle consumes itself as it serves others by its shining.
(Blessed Theresa, Letter #29)

Guidelines for **SHALOM** Executive Board

- 1 There will be one executive board meeting each month. This may be during, before, or after school. There will also be one plenary meeting per month. To be on the executive board is a serious commitment.
- 2 Follow Parliamentary Procedure: Following are the duties and responsibilities of the officers. (Executive Board)

PRESIDENT

- The President will lead the general meetings
- If absent, the Vice President assumes this responsibility
- Begins each meeting with roll call
- Secretary would note in minutes names of those present and absent
- Three unexcused absences from executive meetings would mean a review (the board will ask the person to explain whether she wants to continue with the group)
- President prepares the agenda in consultation with the vice president and the moderators

VICE PRESIDENT

- She would work with the President on preparing an agenda, running the meetings, and contacting the rest of the board when there are meetings

SECRETARY

- She would be responsible for taking the roll call and minutes at each meeting
- She would note in the minutes the chairperson responsible for each project. The person named would be responsible for reporting to the group on 'her' project
- She would type the minutes and distribute them to the Executive Board before their next meeting
- She would read the minutes of the previous meeting when called upon by the President to do so
- She would ask if there are any corrections or additions to the minutes
- After the corrections are made, she would ask for approval of the minutes
- She would be responsible for keeping the official set of minutes in her Shalom notebook

TREASURER

- She is responsible for keeping accurate records of income and expenses
- She would give a report of our financial status at each meeting
- She would distribute funds to those who needs funds to pay bills
- She would report on any fundraising projects along with the chairperson of that particular event

PUBLICITY

- She would be responsible to get people to make announcements over the PA, or sent notes to members regarding activities, meetings, and projects of ***SHALOM***
- She would also get people to create posters to advertise activities sponsored by ***SHALOM***

STUDENT COUNCIL REPRESENTATIVE

- She would report on future plans to Student Council that might help us coordinate our activities so they do not overlap with STUCO plans
- She would be responsible to share with STUCO the activities planned by ***SHALOM***

MODERATORS

- The moderators would attend both Executive Board meetings and Plenary meetings
- They would have active support of projects
- They would have regular communication with the President and Vice President concerning activities and projects that are underway
- They would travel with students to events